

Socastee Middle School PTO December 2023 Meeting Minutes

Tuesday December 5, 2023 9:00am-11:00am at SMS

- Attending:
 - Cori Lamb, Vice President
 - Ashley Stathos, Secretary
 - Anna Quilter, Treasurer
 - Lisa Melchione, Principal
 - Tiffany Roderick
 - Juliet Midkiff
 - Lauren Griffin
 - Stayce Herriott
 - Melody Spencer
 - Melissa Martin
 - Lyndsay Layton
 - Michelle Wood, 8th grade representative
- Meeting called to order at 9:12am
- Principal/ Administration Report
 - PSAT results — SMS has 17 Junior Scholars this year. It was also the first year that the PSAT has switched to a new digital format which shortened the length of the test and has an intuitive section after the first section of Math or Verbal is complete
 - We have several students who were selected for All County Chorus/Band/Orchestra
 - We had our Piano concert on Thursday, November 30. Orchestra next Tuesday, December 12 and Band/Chorus next Thursday, December 14
 - Holiday lunches next Wednesday, December 13
 - Basketball season has begun
 - “12 Days Until the Holidays” celebrations have begun
 - Wish list has been taken care of for families in need
 - PTO has some dedicated funds that just came through in donations
 - Books for Holiday Book Giveaway — We will be giving books this year! Previously this year, Book Depot has had an issue with inventory but now the inventory has been increased and books have been identified and are being approved by the book committee. There are 4 titles that are already in our library. 600 books have been ordered and will be distributed on the 19th. Partners in Education money has been used to purchase them.
 - P2P for 8th grade in January (1/10)
 - MAP this Thursday, December 7

- Valentine's Dance — The dance will be held on February 13th. It was originally scheduled on February 14th but was rescheduled so that teachers could celebrate with their families
- Thanks to PTO for all that we have done so far this year with concessions and dances
- Parent Night for basketball will be January 24
- President/ Vice President Report (Provided by Cori)
 - Fall Sponsor wrap up: Sponsor Swag Bags have been provided to both business sponsors and banners for gym (2 total with all sponsors listed on one) have been ordered. All sponsor items have been donated and purchased by Josh and Rhona Williams. PTO funds will not be used to cover cost. Items sent to Ms. Bonnie for a concessions poster to have sponsors and sponsors were listed in the awards program.
 - Texas Roadhouse Holiday Gift Card sale:
 - Last day for sales and to turn in envelopes is Friday 12/08/23 by 8:00am.
 - Texas Roadhouse Marketing Team is providing all incentives.
 - Cards will be delivered to homerooms/students on December 18
 - Update on funds raised will be provided at January PTO Meeting.
 - SHSAA Braves for Others: tickets were provided to sell and will plan to advertise this for PTO after the holidays. PTO will receive \$3 back for every ticket sold on behalf of the SMS PTO. Plan to sell at games too.
 - Warriors Got Talent: concessions and spirit wear went well and it was a good event. Thank you to the Drama Club parents that volunteered! We profited \$253 in concessions and \$27 in spirit wear
- Treasurer Report: (Anna)
 - Presentation of revised budget as mentioned at last meeting — some things are not where we expected so this revised budget shows actuals and estimates for the remainder of the year. We now have the SHSAA concessions money in our account. Anna suggests that we should keep it within our athletics line item for their allocations that were already in place. Anna made a motion to agree to put SHSAA concessions toward athletics, Tiffany seconded, and it was approved. We also have a new line item with raffles. Concessions is on pace with where we thought it would be. Spirit Nights should still be able to hit that amount. Community Sponsors line item has been updated to the actual amount that we have. Spring Community night line item has been added so that we can continue to do this event. 6th grade Diamond Dell is a question — are they still planning to do that lab since it is now a 6th grade standard and not an 8th grade standard anymore? We will need to follow up at the next meeting.

Revenue over-expenses are at a loss but we are still okay. A big chunk of our account is spent at the end of the year so we need to make sure our budget stays healthy to cover those costs. Any chairs with questions about fitting within your budgets, please talk to Anna. Anna makes a motion to approve new budget, Stacey seconded and it was approved.

- Secretary Report: (Ashley)
 - Motion to approve November 2023 Unapproved Minutes. Cori seconded, minutes are approved
- Concessions Report: (Melody/ Christina)
 - Updates from the first week of basketball home games.
 - Electronic part is the biggest hiccup, need IT help — Lisa said the wifi access is just iffy in the whole building so she advises against purchasing something that might work. The hot spot that we bought only worked for a couple of transactions but did not work the rest of the night. Lisa suggested that maybe move it out and set up outside of booth and see if it works better.
 - Meal deal for overage on hot dogs and pizza hotdog/chip/drink \$5
 - Nachos are not selling well. We will not sell them after we sell out.
 - One Monday home game left on 12/11 and then we have a few weeks until the next one so Lisa suggested that we not purchase as much for that game so it is not just sitting there.
 - Pizza — a family of SMS and community business (Mellow Mushroom/Duke family) has offered to continue their 20% discount that they have provided for the last several years (edited 1/22/24) and in addition, they do not charge tax because they use our EIN number and they do not charge a delivery fee. Ashley made a motion to make Mellow Mushroom the official pizza provider, Stacey seconded. The motion carries.
 - Pizza vs hot dogs for games — do we need both? Melody would like to continue doing hot dogs, but the need to be picked up later so that they are fresher. Pizza will be delivered. Ice cream needs to continue to be stocked.
 - It has been requested that we have a Social Media post before games announcing that concessions will be open at 5:30
 - Update from Winter Dance — \$1070 in concessions
 - Sign Up for B-Team BB home games was sent out to the membership and is in the newsletter. Please consider signing up to help this season.
- Spirit Wear: (Rebecca/ Danielle)
 - Follow Up on plan for winter sale — Anna pointed out that from a financial standpoint we are already over budget and not near the income that would

justify purchasing more. With the presale we would have to purchase the difference in the minimum order to keep in our stock. Spirit Wear has historically never been a fundraiser. We usually try to have it for open houses in spring and fall.

- Lisa cautions that the Socastee S will be able to be used through high school so try to use that whenever ordering spirit wear. Our colors are Black and Vegas Gold and we have to make sure we use those when we order. We also have a very small market of people who are looking to buy them outside of the open houses.
- We still have some outstanding questions and are waiting on response to determine whether a presale is financially smart.
- Need volunteers to also help with some B-team BB games to sell spirit wear this season.
- Pretzel Sales: (Juliet/ Lyndsay)
 - Report from November sales and punch card sales:
 - \$340 in punch cards in November
 - Juliet has been ordering 130 but last week we ordered 125 and had about 25 left and sold them at the dance. 125 have been ordered for this week. 20-25 are usually salt.
 - Will drop to 100 next week because we have the holiday lunches that day
 - No limit on how many they can buy so that we sell out
 - Alternative to pretzels? Lisa suggests selling ice cream, pizza possibility, or a snack bar. This is something we can revisit at a later time.
- Hospitality Committee: (Melissa/Tiffany)
 - 12 days of Christmas for SMS staff update:
 - 12/13 day is changing. The lunch duty free day will now be Holiday Pie Day because of holiday lunch. SMS is providing pies instead for them. Lunch Duty free day is now 12/8 during soup day.
 - Candy cart will begin around 2:00 on 12/7
 - Melissa asked who is buying candy, snacks and drinks — in the past we have pulled from concessions and filled in what is needed. Melody said that there are some candy bars and M&Ms that are unopened. We are low on chips. Teachers/staff each get a Sweet treat, salty treat, and a drink.
 - Popcorn will need to be started by 1:00 on 12/14
 - Sign up for soups sent out to membership and in the newsletter. Only 5 have signed up. We need about 5 more. Soup can be dropped off during drop-off. If not during drop-off, it will have to be here by 9:30 at the latest. Those bringing items may come back

and pick up containers/crock pots at the end of the day after 1:30.
Texas Roadhouse is dropping off the salad and bread at 8:00.
Tiffany is going to pick up some desserts.

- Thank you to those that can stay after today's meeting to help with Little Debbie Day.
- Spirit Nights: (Lauren)
 - November Marco's: Drama Club Spirit Night, still waiting on update.
 - Mon Cafe: \$275
 - December Marco's Night: 12/12/23 will go toward PTO
 - January: Marco's Night (1/11) and Texas Roadhouse (Rhona has date, end of January) - gift cards purchased may be used at the Texas Roadhouse night
 - Remaining dates on the calendar - February 8 (Marco's), March 14 (Marco's), April 11 (Marco's), May 9 (Marco's)
 - It was suggested that TGIFriday's gives a lot and gives you whatever comes in that night without specific designation. Lauren will try for April or May
 - Five Guys is similar and can be set up at multiple locations
- PTO Website/ Social Media: (Josh)
 - December updates are still in progress and the December calendar provided at the last meeting.
 - Please email Josh any requests for January by 12/15/23.
 - It has been requested that we need to be sharing what the school posts. Whenever the school posts, we need to share that post to increase the visibility for the SMS posts.
 - It has also been requested that we have a concessions post before home basketball games. "Basketball game on ___ at ___. Concessions open at 5:30"
- Teacher Reps: no report
- New Business: no new business

Next PTO Meeting: Tuesday 01/09/2024 9:00am-11:00am at SMS
Unapproved Minutes and Agenda Items Due by: 12/19/23

Have a Happy Holiday and Winter Break! See you in the New Year!